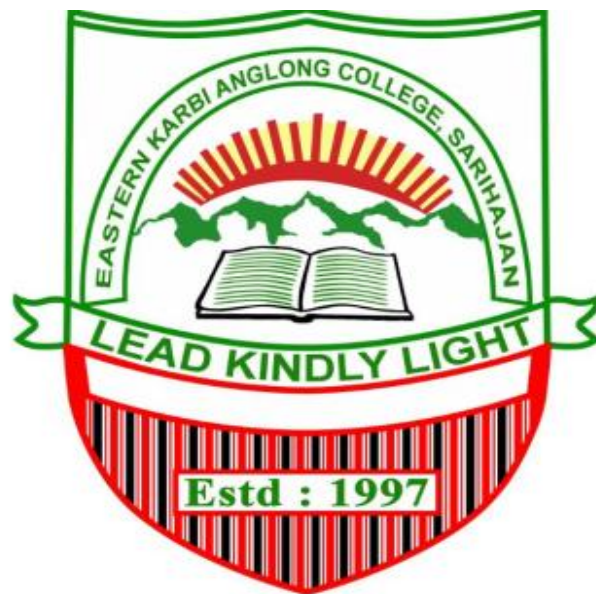


EASTERN KARBI ANGLONG COLLEGE

Sarihajan, Karbi Anglong, Assam



Key Indicator

1.2 Academic Flexibility

Metric No. 1.2.2


Number of Add on /Certificate programs offered during the last five years (10)

**SUMMARY REPORT
ON
THREE MONTH
CERTIFICATE COURSE
ON
ART AND CRAFT**



Details of Certificate Course

1. **Name of the Program** : Three - Month Certificate Course in Art and Craft (27th November 2020 to 28th February 2021)
2. **Joint Coordinators of the Program** : Dr.Minakshi Duarah and Pranita Patowary
3. **Resource Person (s) invited for the program:** Ms Monisha Chauhan worked as a Resource Person in the program assisted by Ms Nitali Boruah.
4. **Duration (minimum 30 hrs)** : Three Month (72 Hrs)
5. **List of Students Enrolled** : Although 30 students participated in the program only 19 students (Evidence sheets having signature of students to be enclosed) completed the course.
6. **Curriculum Assessment Procedure:** By conducting examination along with practical.
7. **Summary Report of the Program:** Three - Month certificate Course in Art and Craft has been organized by Career Counseling and Festival Celebration Committee of Eastern Karbi Anglong College with Joint Coordinators Dr Minakshi Duarah and Pranita Patowary from 27th November 2020 to 28th February 2021 with a view to teach the students to make doll, doggy, penguin, flower pot, flowers, boat and wall-hanging so that, they can earn something by making and selling the things. On successful completion of the course 19 numbers of students were awarded with certificates out of total 30 numbers of students who were enrolled for the course. Ms. Monisha Chauhan worked as a resource person in the program assisted by Ms. Nitali Boruah. The students of three- month certificate course actively participated in Art and Craft Exhibition On 11th, 12th and 13th January, 2021 conducted in the college premise on account of Book Fair 2021 and some of them sold their products also.
8. **Outcome of the Program:** Out of 30 participants only 19 participants actively participated in the course. The course has enabled them to develop their creativity, self confidence and also helped them to add to their earning source.


5/3/21
Dr. Anil Ch. Das, Principal
Eastern Karbi Anglong College
Sarihajan, Karbi Anglong

Minakshi Duarah
5-3-21

Pranita Patowary
5 - Joint Coordinator
Three - Month Certificate
Course In Art & Craft
Eastern Karbi Anglong College



**SYLLABUS OF
THREE MONTH
CERTIFICATE COURSE
ON
ART AND CRAFT**




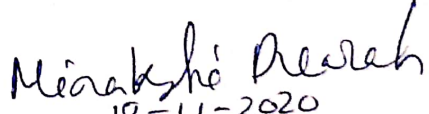
SYLLABUS OF THREE-MONTH CERTIFICATE COURSE IN ART AND CRAFT

Name of the Paper : Fundamental Principles of Art and Craft

Full Marks : 50

1. Introduction: Definition of Art and Craft, History of Art and Craft, Necessity of Art and Craft, Role of Art and Craft in Human Evolution and Development.
2. Role of Creativity, Impulse and Imagination.
3. Aesthetic Satisfaction from Art and Craft
4. Productivity of Art and Craft.
5. Art and Craft as Practice :
 - a. Toys Making
 - b. Flower Vase and Flower Making
 - c. Wall-Hanging Making
 - d. Clay Pot Making
 - e. Ambrose Painting
 - f. Glass Painting
 - g. Displaying of Modal Art and Craft and Self Scrutiny of the Trainees
 - h. Competition and Exhibition


12/11/20
Dr. Anil Ch. Das, Principal
Eastern Karbi Anglong College
Saribajan, Karbi Anglong


18-11-2020
Pranita Patowary
18/11/20
Jointed
Three - Month Certificate
Course in Art & Craft
Eastern Karbi Anglong College



**A FEW MOMENTS
RELATED TO
THREE MONTH
CERTIFICATE COURSE
ON ART AND CRAFT**





(ART AND CRAFT MADE BY THE ENROLLED PARTICIPANTS)



(CLOSING PROGRAMME OF THREE-MONTH CERTIFICATE COURSE IN ART AND CRAFT)

ACWS
5/3/21
Dr. Anil Ch. Das, Principal
Eastern Karbi Anglong College
Sarihajan, Karbi Anglong





{CERTIFICATE DISTRIBUTION CEREMONY OF THREE - MONTH CERTIFICATE COURSE IN ART AND CRAFT}



[PARTICIPANTS OF THE COURSE TAKING PART IN AN EXHIBITION]

Dr. Anil Ch. Das
5/3/21
Dr. Anil Ch. Das, Principal
Eastern Karbi Anglong College
Sarihajan Karbi Anglong



**LIST OF ENROLLED
CANDIDATES
IN THE
THREE MONTH
CERTIFICATE COUSE
ON
ART AND CRAFT**

THREE MONTH CERTIFICATE COURSE ON ART AND CRAFT

LIST OF ENROLLED CANDIDATES

SL. NO.	NAME	ENROLLED NO.
1.	NIRIBILI GOGOI	2020100
2.	KARISHMA BARUAH	2020101
3.	RITU BASNET	2020102
4.	SANGITA ROY	2020103
5.	MONIKA LAMA	2020104
6.	SANGEETA LAMA	2020105
7.	ROJKA BEYPI	2020106
8.	TANUSHREE BARUAH	2020107
9.	PRITY RAJBONGSHI	2020108
10.	MENUKA DEVI BHUJEL	2020109
11.	HIMADRI TERANAGPI	2020110
12.	PRIYANKA TERONPI	2020111
13.	PANCHOMIKA ENGLENGPI	2020112
14.	HEMA TAMANG	2020113
15.	PUJA LAMA	2020114
16.	NAZIMA BEYPI	2020115
17.	MONICA MODI	2020116
18.	HONMILI ENGTIPI	2020117
19.	SANJKA BEYPI	2020118
20.	RANJKA BEYPI	2020119
21.	ANUPAMA KHATI	2020120
22.	URMILA NATH	2020121
23.	HUNMILI BEYPI	2020122
24.	SUJATA SINGH	2020123
25.	JOYA GADAL	2020124
26.	JINA LAMA	2020125
27.	INDIKA BHARALI	2020126
28.	SUMAN SAHU	2020127
29.	GEETANJALI TERANGPI	2020128
30.	SEEMA KUMARI	2020129

A. Deorah
21/3/22

A. Patong
21/03/22

Dr. Anil Ch. Das, Principal
Eastern Karbi Anglong College
Sarihajan, Karbi Anglong.

Joint Coordinator
Three - Month Certificate
Course in Art & Craft
Eastern Karbi Anglong College

**SUMMARY REPORT
ON
THREE MONTH
CERTIFICATE COURSE
ON
COMPUTER
APPLICATION**



**REPORT ON
THREE MONTH CERTIFICATE COURSE ON COMPUTER
APPLICATION
CONDUCTED BY IT CELL,
EASTERN KARBI ANGLONG COLLEGE, SARIHAJAN**

As per the direction of IQAC and prior approval of Governing Body of Eastern Karbi Anglong College, Sarhajan a skill based course on Computer Application (Three months) has been introduced to impart the basic knowledge on computer application on 3rd February, 2021.

Initially, Forty-nine (49) nos. of students of the college have been enrolled for the first batch and they are divided into three (03) groups. Mr. Rudrangshu Majumder was the instructor of the course. However, due to the pandemic situation of COVID-19 classes were suspended till 1st November, 2021.

A brief summary of the course is given below:

Total no. of Students enrolled: 49

Total no. of classes taken: 29

Duration (per class): 1:30 hrs.

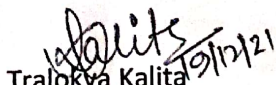
Examination procedure:

At the end of the course, an examination was conducted to assess the performance of the students. A total of 22 students appeared in the examination.

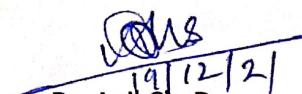
Schedule of examination:

Theory:	25 Marks
Practical:	25 Marks
Total	50 Marks

After the completion of the examination process certificates have been issued to the successful candidates.


Tralokya Kalita
Co-ordinator
IT Cell

Eastern Karbi Anglong College, Sarihajan


19/12/21
Dr. Anil Ch. Das
Principal

Eastern Karbi Anglong College, Sarihajan

Dr. Anil Ch. Das, Principal
Eastern Karbi Anglong College
Sarihajan Karbi Anglong



**SYLLABUS OF
THREE MONTH
CERTIFICATE COURSE
ON
COMPUTER
APPLICATION**



Course Structure of Certification Course

Chapter 1: Introduction to windows

- 1.1 What is Windows
- 1.2 What is Computer
- 1.3 Type of Computer
- 1.4 Uses of Computer in 21st Century
- 1.5 Parts of a Computer(input/output)
- 1.6 Software V/S Hardware

Chapter 2: Microsoft office Word

- 2.1 Introduction to MS office Word
- 2.2 Basic writing, spell check, font customization
- 2.3 Letter writing, Application Writing ETC
- 2.4 Resume making, table designee

Chapter 3: Microsoft office Excel

- 3.1 Introduction to MS office Excel
- 3.2 Basic Calculator
- 3.3 School, Collage Mark sheet Calculator
- 3.4 sales, discount calculator
- 3.5 Sorting, filtering,.....

Chapter 4: Microsoft office Power Point

- 4.1 Introduction to MS office Power Point.
- 4.2 Basic of Power Point
- 4.3 Rules for making a Power Point Presentations
- 4.4 Design, Animation Custom Animation

Chapter 5: Adobe Photoshop

- 5.1 Basic of Photoshop
- 5.2 Toolbar Basics
- 5.3 Brush, Recolor, Paint Bucket, etc
- 5.4 Resize, Recolor photo, Changing Background
- 5.5 Print

Chapter 6: Adobe PageMaker

- 6.1 Basic of PageMaker
- 6.2 Why we use PageMaker
- 6.3 Visiting Card Design with dimensions
- 6.4 Mark sheet Designee
- 6.5 Printing from PageMaker

Rudranshu Hajimur (30/01/2021)
CCA COURSE INSTRUCTOR

Tkalokya Kalita
30/01/21
co-ordinator
TET cell

Dr. Anil Ch. Das
30/01/21
Principal
Eastern Karbi Anglong College
Sarihajan Karbi Anglong




**LIST OF
ENROLLED STUDENTS
IN
THREE MONTH
CERTIFICATE COURSE
ON
COMPUTER
APPLICATION**

THREE MONTH CERTIFICATE COURSE ON COMPUTER APPLICATION

LIST OF ENROLLED STUDENTS

SL. NO.	GROUP A NAME	SL. NO.	GROUP B NAME	SL. NO.	GROUP C NAME
1.	RUPLIN RONGPHARPI	17.	HARSING BEY	33.	SANJANA LAMA
2.	AMPHU SINGNARPI	18.	SANJU KRO	34.	LALELWIN SINGSON
3.	HARLONG SING TERANG	19.	WELSON TERON	35.	SARPINPO TISSO
4.	BOSON HANSE	20.	KASHMIRI TIMUNGPI	36.	DEBOBRATH TIMUNG
5.	PRITY RAJBONGSHI	21.	DIPALI LAMA	37.	BIRLONG BEY
6.	TANUSHREE BORUAH	22.	AKASH TERANG	38.	SARBINONG BEY
7.	HOLIRAM TERANG	23.	SUMAN THAKUR	39.	AKASH TOKBI
8.	BUDHESWAR TIMLUNG	24.	ANDREW BEY	40.	SANJANA LAMA
9.	JINA LAMA	25.	CHESONG ENGTI	41.	DHANRAJ LAMA
10.	SHEELA LEKTHPI	26.	CHEMAR ENGTIPI	42.	HEMA TAMANG
11.	ROSHMI TERONPI	27.	RINA RONGPIPI	43.	MENUKA BHUJEL
12.	MANISHA ENGTIPI	28.	RENGSA HANSEPI	44.	GLORY SANGMA
13.	MENUKA RONGHANGPI	29.	SARKLENG RONGPI	45.	SARUVELYNE SANGMA
14.	SANGEETA TERONPI	30.	BORKIRI ENGLANG	46.	BHAKTA BD. BHUPEL
15.	SERKUNGRI TERANGPI	31.	DIPALI CHETRY	47.	SIKEM TIMUNG
16.	SANAM KR. THAKUR	32.	PONCHOMIKA ENGLANGPI	48.	KELNGDUN BEY
				49.	SARKLIM TERON

Handwritten signature
21/02/22


 Dr. Anil Ch. Das, Principal
 Eastern Karbi Anglong Collage
 Sarihajan, Karbi Anglong.

**SUMMARY REPORT
ON
THREE MONTH
CERTIFICATE COURSE
ON
SPOKEN ENGLISH**



**REPORT ON
THREE MONTH CERTIFICATE COURSE SPOKEN ENGLISH
CONDUCTED BY DEPT. OF ENGLISH
EASTERN KARBI ANGLONG COLLEGE, SARIHAJAN**

As per the direction of IQAC and prior approval of Governing Body of Eastern Karbi Anglong College, Sarhajan a skill base course on Spoken English (Three months) has been introduced to develop communicative skill in English on 30th January, 2021. However the course was inaugurated by the Principal of the college on 18th January, 2021. The class continued through the month of February, 2021.

Initially, Twenty Five (25) Nos. of students of the college has been enrolled for the first batch. The faculty members of the dept. of English successfully completed the said course. The class schedule was set to demonstrate 2 classes per week, (One hour and thirty minutes per class). However, due to the pandemic situation of COVID – 19 classes had to suspend till 1st November, 2021.

A brief summary of the course is given below:

No of Students enrolled: 25

No of classes taken: 30

Duration of class: 1:30 hrs.

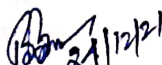
Examination procedure:

At the end of the course, an examination has been conducted to assess the performance of the students. A total Nos. of 11 students appeared in the examination on 17th and 18th December, 2021.

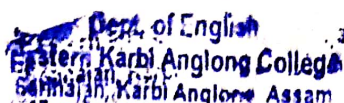
Schedule of examination:

Theory:	20 Mark
Practical:	30 Mark
Total	50 Mark

After the completion of the examination process certificate has been issued to the successful candidates.


Bedabrata Bora
HoD

Dept. of English
Eastern Karbi Anglong College, Sarihajan


Dept. of English
Eastern Karbi Anglong College
Sarihajan, Karbi Anglong Assam


Dr. Anil Ch. Das
Principal

Eastern Karbi Anglong College, Sarihajan

Dr. Anil Ch. Das, Principal
Eastern Karbi Anglong College
Sarihajan Karbi Anglong



**SYLLABUS OF
THREE MONTH
CERTIFICATE COURSE
ON
SPOKEN ENGLISH**



3 MONTH SPOKEN ENGLISH

Course Content

1. Introduction to Spoken English as a means of communication; its varieties and importance in present day world.

2. GRAMMATICAL CONTEXT:

- (A) Uses of Tenses
- (B) Reported Speech
- (C) Concord (Subject – verb agreement)
- (D) Conditional Clauses
- (E) Use of prefixes and suffixes

3. ENHANCING VOCABULARY:

4. COMMUNICATION SKILL:


- (A) Telephonic Skill
- (B) Interview Skill
- (C) Public Speaking Skill
- (D) Speech for Special occasion.
- (E) Dialogue in context

5. ROLE PLAYING:

- (A) Creating virtual situation in class room
- (B) Presentation of chosen topics
- (C) Interaction in different situations

6. **TURNTAKING OF SPEECH EVENTS:** Definition; Skill to control speech situation.


16/01/21
Dr. Anil Ch. Das, Principal
Eastern Karbi Anglong College
Sarihajan Karbi Anglong


16/01/21
Bidabrata Bora
Dept of English
Eastern K/A College
Sarihajan



**A FEW MOMENTS
RELATED TO
THREE MONTH
CERTIFICATE COURSE
ON
SPOKEN ENGLISH**

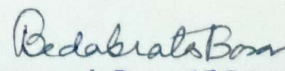


Glimpses of Spoken English Class (INAUGURATION)




24/12/21
Dr. Anil Ch. Das, Principal
Eastern Karbi Anglong College
Sarihajan Karbi Anglong

JANUARY 18TH 2021


Bedabrata Borah
Dept. of English
Eastern Karbi Anglong College
Sarihajan, Karbi Anglong, Assam



**LIST OF
ENROLLED STUDENTS
IN
THREE MONTH
CERTIFICATE COURSE
ON
SPOKEN ENGLISH**

THREE MONTH CERTIFICATE COURSE ON SPOKEN ENGLISH

LIST OF ENROLLED STUDENTS

SL. NO.	ROLL NO.	NAME
01.	0001	BONMILI ENGTIPI
02.	0002	SARLIM TERON
03.	0003	KANGRAM KRO
04.	0004	MONGOL HANSE
05.	0005	NILAM KUMARI THAKUR
06.	0006	LINA RONGHANGPI
07.	0007	SERBIN BEYPI
08.	0008	DEEPJYOTI SAHA
09.	0009	DIPALI LAMA
10.	0010	ROJKA BEYPI
11.	0011	DHANRAJ LAMA
12.	0012	LIMA TERONPI
13.	0013	ANJUNA KILLINGPI
14.	0014	MONIKA LAMA
15.	0015	SANGEETA LAMA
16.	0016	KABITA PRADHAN
17.	0017	MONIKA RONGPIPI
18.	0018	NEHA GUPTA
19.	0019	JOYA GADAL
20.	0020	MENUKA DEI BHUJEL
21.	0021	ARSHEM TERON
22.	0022	DEEPALI CHETRY
23.	0023	SITA RAI
24.	0024	ANISHA CHAUHAN
25.	0025	MAMTA RAI

Reda...
21.03.22

UWS
21/3/22
Dr. Anil Ch. Das, Principal
Eastern Karbi Anglong College
Sarihajan, Karbi Anglong.